



# Central Secretariat Service Forum

Headquarters: Room No. 20 (Basement), Sanchar Bhawan, 20 Ashoka Road, New Delhi- 110001  
(Forum consisting members of CSS Group 'B' officers & CSS Organised Group 'A' officers)

**President**  
**Udit Arya**  
9462636471

**Vice Presidents**  
**Piyush Kumar**  
9718304275  
**Sahayar Kr. Bairwa**  
9910405027  
**Neeraj Nara**  
9953455898

**General Secretary**  
**Ashutosh Misra**  
9838504299

**Organizing Secretary**  
**Jatin Kumar**  
9928212004

**Coordination Secretary**  
**Himanshu Prabhakar**  
9873597358

**Secretaries**  
**Yatendra Chandela**  
8595111131  
**Indu Balayan**  
9654184167  
**Kanchan Thakur**  
9953178868  
**Monalisa Dutta**  
9232513498  
**Vipin Singh**  
8095137844

**Treasurer**  
**Amit Kumar Sahu**  
9198236838

**Auditor**  
**Simarpreet Singh**  
9988803169

Ref No. – CSSF/77/2025

Dated: 23<sup>rd</sup> April, 2025

## NOTIFICATION

### For Election of the Executive Body of the CSS Forum

CSS Forum is registered under Societies Registration Act XXI of 1860 vide registration No. S/ND/356/2013 dated 12.12.2013. As per Section 9.2.3 of the Bye-laws of the CSS Forum, election of the following posts (highlighted) of Executive Body of CSS Forum have to be done every two years. Hence, the election of the CSS Forum is hereby notified for the following posts:

Sl No.	Name of the Post	No.	Mode of Selection (Election / Nomination)
1.	<b>President</b>	One	<b>Election</b>
2.	<b>Vice President(s)</b>	Three	<b>Election (All Three)</b>
3.	<b>General Secretary</b>	One	<b>Election</b>
4.	<b>Organizing Secretary</b>	One	<b>Election</b>
5.	<b>Coordination Secretary</b>	One	<b>Election</b>
6.	<b>Media Secretaries</b>	Three	Nomination
7.	<b>Secretary(ies)</b>	Upto Fifteen	5 by <b>Election</b> and rest by Nomination
8.	<b>Treasurer</b>	One	<b>Election</b>
9.	<b>Co-Treasure(s)</b>	Two	Nomination
10.	<b>Media Advisor(s)</b>	One	Nomination
11.	<b>Convener</b>	One	A senior and experienced member or person of repute by Nomination of the Executive Body of the CSS Forum.
12.	<b>Adviser(s)</b>	Upto Five	
13.	<b>Executive Members</b>	Upto Fifteen	All by Nomination
14.	<b>Auditor</b>	One	<b>Election</b> or by Nomination by General Body
<b>Total</b>		<b>51 (14 by election)</b>	Election will be conducted for the posts mentioned above at Serial Nos. 1, 2, 3, 4, 5, 7, 8 & 14 (i.e. total 14 posts).

2. It has been decided that all Central Secretariat Service (CSS) Officers, who are posted in any Ministry/Department of Govt. of India shall constitute electorate. So, as to establish that he/she belongs to the CSS, the officers who have not registered yet on CSS Forum Website, should register on CSS Forum OFFICIAL Website ([www.cssofficers.in](http://www.cssofficers.in)) and upon verification/approval, shall take part in the 'Election Process' as voters. They may vote in the election for the above said 14 posts of Executive Body of CSS Forum.

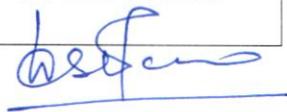
3. Further, the willing CSS Officers who want to contest the election for the posts of Executive Body of the CSS Forum (registered under Societies Act) as per the Sections 3, 8 and 12.1 in particular of the Bye-laws of the CSS Forum, needs to contribute minimum sum of Rs.500/- till the date of filing of nominations, on account of Membership fee for the year 2025-26. Nomination form is attached as annexure. The said membership fee can be deposited online through CSS Forum official website at <https://cssofficers.in/membership/> or can be deposited in cash with **Shri Amit Kumar Sahu, Treasurer, CSS Forum (Mob. 09198236838)**. **Copy of receipt is to be annexed with nomination form.**

4. **MOST IMPORTANT:** The willing CSS Officers have to seek "prior permission" from their Ministry/Department under Rule 15(1)(c) of the CCS(Conduct) Rules, 1964 for contesting the election for the posts of Executive Body of the CSS Forum and same is to be submitted preferably along with the nomination form or in any case before last date of withdrawal of nominations. Model application copy attached.

5. In view of the Election Exercise being proposed to be held online through CSS Forum Website, it has been decided to have "**Voter Registration drive**" from date of issue of this Notification till 15<sup>th</sup> May, 2025. At Present around 3000 CSS Officers have already registered on the CSS Forum Website and are eligible to Vote in the upcoming elections. **Rest CSS Officers are requested to register themselves expeditiously on the CSS Forum Website (at <https://cssofficers.in/register/>).** **Voter Registration will be closed thereafter till conclusion of Election Process.**

6. **Election Schedule:**

Sl. No.	Event	Dates
i.	Voter Registration Drive:	till 15 <sup>th</sup> May, 2025
ii.	Deemed date of Notification of the Election:	1 <sup>st</sup> May, 2025
iii.	Date of Filing Nominations:	From 15 <sup>th</sup> May, 2025 to 20 <sup>th</sup> May 2025 (5 PM)
iv.	Date of Verification of the Nominations:	21 <sup>st</sup> May 2025
v.	Date of withdrawal of the Nominations:	till 23 <sup>rd</sup> May, 2025 (5 PM)
vi.	Date of Election:	02 Days - From 2 <sup>nd</sup> June, 2025, Monday (9 AM) to 3 <sup>rd</sup> June, 2025 (till 5 PM)-Tuesday
vii.	Counting of the votes:	3 <sup>rd</sup> June, 2025 (After 8 PM)
viii.	Results to be declared:	3 <sup>rd</sup> June, 2025 on CSS Forum Website



7. **Name & Address of the Returning Officer: Shri Rakesh Kumar, Deputy Secretary, Ministry of Youth Affairs & Sports (Mob. No. 9868153233)- Room No. 102, C-Wing, Shastri Bhawan.** All the Forms duly filled in and signed should be submitted to the Returning Officer in physical form or through email at [cssforumelection2025@gmail.com](mailto:cssforumelection2025@gmail.com) by above specified date and time of filing of nominations. To assist the Returning Officer during the election process and counting of votes, the following officers will serve as **Assistant Returning Officers (AROs)**:

- (a) Ms Neha Singh, Section Officer, M/o Youth Affairs & Sports, Mob: 8708586800  
(b) Shri Gomesh Paramuval, Section Officer, M/o Education, Mob: 9024840058

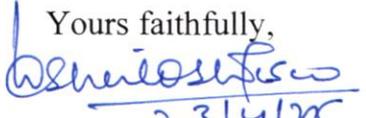
List of all nominations received will be issued by the Returning Officer and candidates will be allowed to withdraw their nominations by above specified date and time. Thereafter, post verification, Final list of Contesting Candidates will be issued by the Returning Officer.

8. **Name of the Observer: Shri Raghvendra Singh Kushwah, Under Secretary, Ministry of Finance (Mob. No. 9313111572).** In addition, the following officers will serve as **Micro Observers**:

- (a) Shri Anuj Kumar, Section Officer, M/o Women & Child Development, Mob 9560923340  
(b) Shri Vikram Pal, Asstt. Section Officer, M/o Education, Mob: 9536186333

9. As stated earlier, it has been decided to conduct Election through online mode. On Election Days, all Registered CSS officers are requested to login and cast their vote at (<https://cssofficers.in/election2025>) or visit CSS Forum Official website at [www.cssofficers.in](http://www.cssofficers.in) and click on link CSS Forum Election-2025. Further, on the days of the Election, the Software Engineer Team deputed for the purpose may be contacted at [cssforumelection2025@gmail.com](mailto:cssforumelection2025@gmail.com).

Dated: 23.04.2025

Yours faithfully,  
  
23/4/25  
(Ashutosh Misra)  
General Secretary  
Email: [cssforumofficial@gmail.com](mailto:cssforumofficial@gmail.com)

## Form for filing Nomination

(For the post of President/ Vice President/ General  
Secretary/Organizing Secretary/ Coordination Secretary /  
Secretary / Treasurer/ Auditor)

**(To be filled in CAPITAL LETTERS)**

Passport Size  
Coloured  
Photo graph  
of Applicant

[Election of the office bearers of the CSS Forum as per Section 9.2.3 of the Bye-laws of the CSS Forum(registered under Societies Registration Act of 1860)]

Name of the post applied for (Only One) :	
Name of the CSS Officer:	
Post Held with Select List:	
Name of the Ministry/Deptt.:	
I-Card No. issued by MHA/ MoD: (Copy to be attached)	
Member Subscription for 2025-26 paid (Yes/No) (Copy to be attached)	
Office Address:	
House Address:	
<b>Recommended by at least 2 CSS Officers:</b>	Name, Designation, Contact No., Ministry/Department and Signature of the CSS Officer who recommends:  1.  2.

**Affirmation:**

1. I hereby declare that I am a CSS Officer and willing to serve as Office Bearer of the CSS Forum and would abide by all the provisions of the Bye-laws of the CSS Forum and essence of the Memorandum of Association, which I have read and understood.

2. Prior permission under Rule 15(1)(c) of the CCS(Conduct) Rules, 1964 for contesting the election for the posts of Executive Body of the CSS Forum is attached or in any case will be submitted before last date of withdrawal of nominations, **failing which I acknowledge that my nomination is liable to be declared invalid.**

Date:

Place:

Signature: .....

Name : .....

Contact No. / .....

Mobile No.:

Email ID .....

(GOV/NIC):

To,

The Under Secretary (Administration),  
Ministry/Department of \_\_\_\_\_,  
New Delhi

Subject: Taking part in Election of the Society namely "The Central Secretariat Service Forum" (in short CSS Forum) under Societies Registration Act of 1860 in the N.C.T. of Delhi and promotion/management thereof.

Respected Sir/ Madam,

The CSS Officers have a Service Association for a long time namely "The Central Secretariat Service Forum" (in short CSS Forum) and same have been registered under Societies Registration Act of 1860 in the N.C.T. of Delhi vide Registration No.- S/ND/356/2013 dated 12.12.2013.

2. The undersigned wishes to file nomination for the election of the posts of Office Bearers of the CSS Forum vide Notification dated \_\_\_\_\_(copy enclosed). The posts are honorary and no remuneration would be paid by the CSS Forum; and my activities for the aforementioned society would not come in between the official work as they would be after office hour and on Saturdays/Sundays and Holidays. I wish to fight the election for the post of \_\_\_\_\_.

3. The above facts are submitted with a request to grant prior permission under Rule 15(1)(c) of the CCS (Conduct) Rules 1964. The last date of filing nomination is \_\_\_\_\_. The prior permission may please be communicated well in advance before the said date so as to enable me to file the requisite nomination.

Thanking you,

Yours faithfully,

Signature:

Name:

Designation:

Office Address:

Mobile No.:

Landline No.:

Place: New Delhi

Dated: